

**MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY
October 15, 2024**

The Trustees of the Scioto County Public Library met on this date at 12:00 p.m. On roll call, the following members were present: Dr. Charles Kemp – President of the Board, Mr. Ryan Salmons – Vice President of the Board, Mrs. Kara Tieman – Secretary of the Board, and Ms. Joan Roberts – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – HR Manager, and Katie Williams – Marketing Manager.

On motion of Mr. Salmons, seconded by Ms. Roberts, the minutes of the Audit, Budget & Expenditure Committee Meeting and Regular Meeting – September 17, 2024 are approved and ordered filed. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, the September 2024 financial reports are approved, subject to audit. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Ms. Roberts, the September 2024 bills in the amount of \$358,395.00 (including payroll) are approved. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

Audit, Budget & Expenditures

On motion of Mr. Salmons, seconded by Mrs. Tieman, the following donation for 2024 Quarter 3 in the amount of \$492.33 is approved:

From	Amount
Kroger Quarterly Community Rewards – Summer Reading	\$ 492.33

On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Ms. Roberts, the following refunds and reimbursements for 2024 Quarter 3 in the amount of \$30,447.95 are approved:

From	Amount
E-RATE Program for Bookmobile Internet	\$ 431.89
Ohio BWC Premium Refund	\$ 27.00
Autozone Statement Credit Refund for Return	\$ 22.00
SCPL – EE Medical Reimbursement (JUL 2024)	\$ 9,989.02
SCPL – EE Medical Reimbursement (AUG 2024)	\$ 9,989.02
SCPL – EE Medical Reimbursement (SEP 2024)	\$ 9,989.02
TOTAL	\$ 30,447.95

On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

Property & Extension

Lucasville Branch Stream Restoration Project – The Board reviewed the invoice from Skeens Excavating, Inc. in the amount of \$39,298.50 for staffing and equipment rental for days not worked on the Lucasville Stream Restoration project due to legal issues. On motion of Mr. Salmons, seconded by Ms. Roberts, the Board approved to table this invoice until legal counsel provides further guidance. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

Personnel

On motion of Mrs. Tieman, seconded by Ms. Roberts, to ratify the hiring of – Christina Harries, Full-time Branch Associate, effective 10/21/24 @ \$15.86/hr – replacing Danielle Bates. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, to approve the HRA reimbursements levels revised as of September 17, 2024 to have an effective date of January 1, 2025 for the HRA plan year of 2025. On roll call, the members voted as follows: Mrs. Tieman, yes; Mr. Salmons, yes; Dr. Kemp, yes; and Ms. Roberts, yes.

Materials & Equipment

New Bookmobile Update (Informational) – The new Bookmobile was delivered on October 2nd, however, there were a few cosmetic issues that needed to be addressed. Farber picked up the vehicle on Friday, October 11th to return it to Columbus for the repairs to be completed. A Grand Opening Reception will be planned as soon as it returns to the library.

Policy

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director

In-Service Day (Informational) – The library system was closed on Monday, October 14th, for a staff-training day focused on safety and customer service training as well as team-building exercises.

Upcoming Library Events (Informational) – Author Phillip Eil, who wrote *Prescription for Pain*, will visit the library on Wednesday, October 16th, at 4pm at the Portsmouth Branch. The Local Author Showcase will take place on Saturday, October 19th from 11am-1pm at the Portsmouth Branch. The Library will be attending the Wheelersburg Slightly Spooky Party on Saturday, October 16th from 4pm-7pm, at Porter Township Community Park.

Unfinished Business

There is no unfinished business to report.

New Business

On motion of Mr. Salmons, seconded by Ms. Roberts and unanimously carried, to excuse Mrs. Jennifer Schackart, Ms. Ruthann Brush, and Mrs. Tamela Morton from the October 15, 2024 Board meeting is approved.

Public Comment

The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 1:04 p.m.

Approved this 19th day of November, 2024.



Dr. Charles Kemp, President



Kara Tieman, Secretary